

# 2015 AFAF Campaign Training

MSgt Shenica Speck/627 ABG

SMSgt Seanjon Judkins/62 AW

# Purpose

- Air Force Assistance Fund Campaign is used to solicit donations from Active Duty Airman to fund the following:
  - Air Force Aid Society
  - Air Force Enlisted Village
  - The General and Mrs. Curtis E. Lemay Foundation
  - Air Force Villages

# Air Force Aid Society

- Provides Emergency Assistance to Airman and their families
- Sponsors Educational and Proactive Community programs
- Offers Emergency grants and interest free loans
- Airman helping Airman

# Air Force Enlisted Village

- Provide a safe, secure and dignified place for indigent surviving spouses of retired Air Force personnel
- Surviving spouses with the greatest need is cared for first and none are refused assistance due to financial status
- Air Force Enlisted Village provides a home to...
  - Retired Enlisted Air Force Widows
  - Moms of Active Duty or Retired Airmen
  - Retired Air Force Enlisted Couples
  - Surviving Spouses of Airmen who have died while on Active Duty
  - Widows and Retired Couples of other Military Services

# The General and Mrs. Curtis E. Lemay Foundation

- Helps widows of all Air Force Retirees, both officers and enlisted, through financial grants of assistance
- Provide assistance for as long as it is required
- Help Air Force widows with a specific need they may be facing, in a single disbursement

# Air Force Villages

- Offering assisted living, skilled nursing, memory care, short-term rehab and hospice care

# 2015 AFAF Campaign Training

- Dates of Campaign
  - 23 Mar – 01 May
  - Kick-off event
    - 20 Mar after Team McChord Run
    - We need assistance:
      - Comm – Music?
      - Tables
      - People to purchase/cut fruit (apples/oranges)
      - Your attendance to fill out forms

# Chain of Personnel

**MSGT SPECK**

627 CS

MSgt Rodriguez

627 FSS

SSgt Gutierrez

627 SFS

SSgt Smith

627 LRS

TSgt Jones

627 CES

TSgt Cardinal

627 ABG

Chaplain

Chap Kelsey

361 RCS

TSgt Chris Medeiros

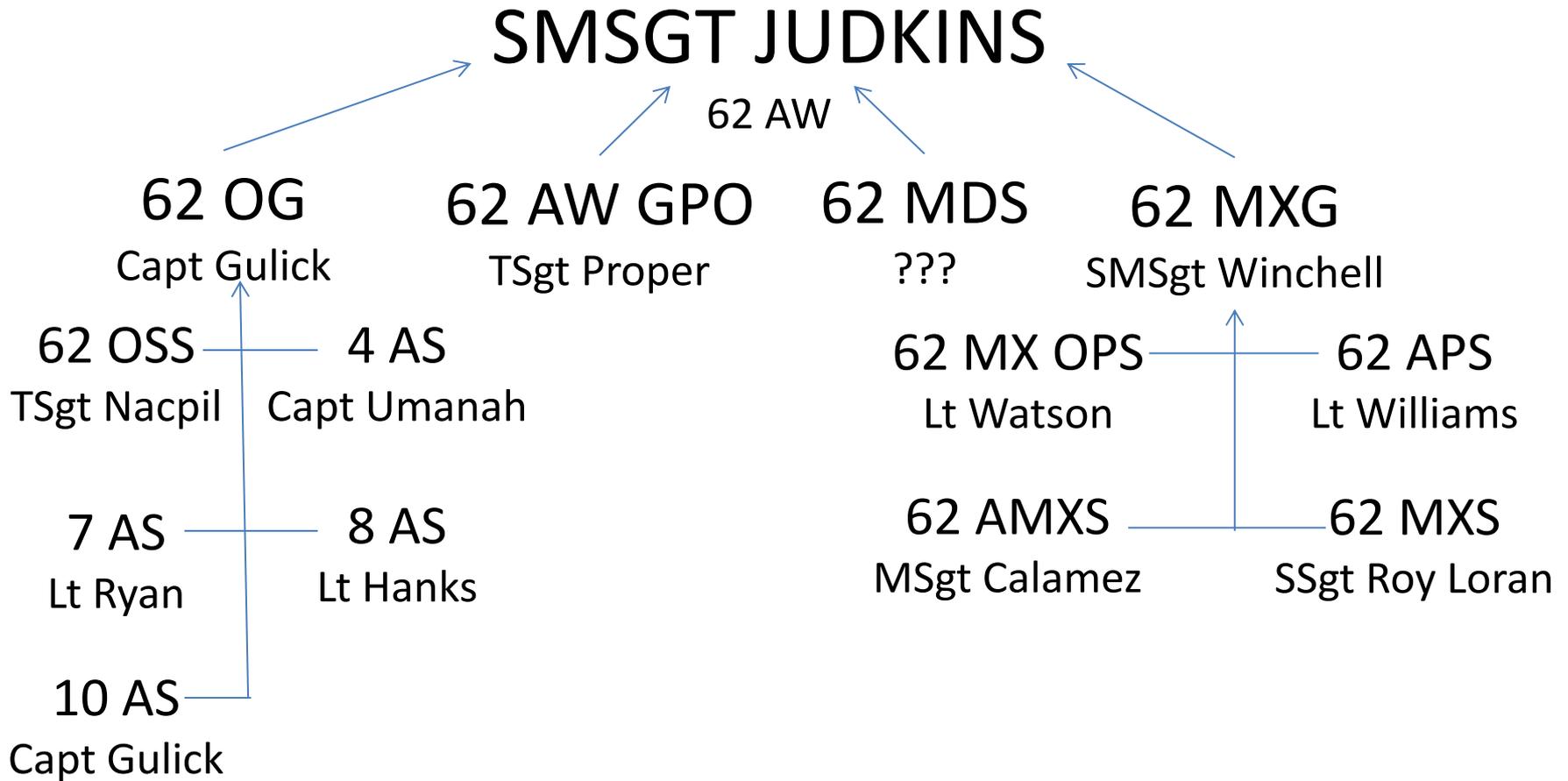
1 ASOG

SrA Kithinji

5 ASOS

TSgt Dutton

# Chain of Personnel



# AF FORM 2561

- You will all get a stack of 25
- You must sign for them
- They are controlled items
- They must be legible – illegible forms will be returned to the originator (PO) and they must do the leg work to find out the who and/or what was written
- All forms from that week must be turned in to IPOs on Friday by 1400

# AF FORM 2561

PERSON DONATING THE MONEY

ORGANIZATION AND EMAIL ADDRESS  
MUST BE LEGIBLE

## AIR FORCE ASSISTANCE FUND

CONTROL NUMBER

1024677

NAME (Last, First, Middle Initial)			ORGANIZATION AND EMAIL ADDRESS						
GRADE	DUTY PHONE	DATE	CHECK ONE:	AD	RET	ANG	RES	CIV	
IF CASH, COMPLETE SECTION A IF PDP, COMPLETE SECTION B		<b>B PDP</b>		MONTHLY ALLOTMENT	NUMBER MONTHS	TOTAL			
<b>A CASH</b>		(Remember minimum allotment to any affiliates is \$ 1.00 per month) Allotments effective June 20 _____	AFV T595130	\$		\$			
			AFAS T598092	\$		\$			
			AFEV T560696	\$		\$			
			LEMAY T000270	\$		\$			
			<b>TOTAL PDP</b>			\$			
AFV	\$	I hereby authorize deductions from my monthly pay (not to exceed 12 months) beginning with effective date and in the amount shown for the period indicated, provided that the amount so deducted shall be to the affiliate(s) designated. I understand this allotment authorization must remain in effect for a minimum of 3 months.							
AFAS	\$								
AFEV	\$								
LEMAY	\$								
<b>TOTAL GIFT</b>	\$								
			SIGNATURE			SSN			

FOR FSO USE ONLY

NON-DISCRETIONARY ALLOTMENT FROM CONTRIBUTION TO  
AFAF CAMPAIGN (CLASS 'F' ALLOTMENT)

CONTROL NUMBER

PREPAID BY  
DAO/FSO COPY 2

# AF FORM 2561

IF DONATING JUST CASH, FILL OUT SECTION 'A'

AIR FORCE ASSISTANCE FUND						CONTROL NUMBER		
NAME (Last, First, Middle Initial)				ORGANIZATION AND EMAIL ADDRESS				
GRADE	DUTY PHONE	DATE	CHECK ONE:	AD	RET	ANG	RES	CIV
IF CASH, COMPLETE SECTION A IF PDP, COMPLETE SECTION B			<b>B PDP</b>		MONTHLY ALLOTMENT	NUMBER MONTHS	TOTAL	
<b>A CASH</b>			(Remember minimum allotment to any affiliates is \$ 1.00 per month) Allotments effective June 20 _____	AFV T595130	\$		\$	
				AFAS T598092	\$		\$	
				AFEV T560696	\$		\$	
				LEMAY T000270	\$		\$	
				<b>TOTAL PDP</b>			\$	
AFV	\$	I hereby authorize deductions from my monthly pay (not to exceed 12 months) beginning with effective date and in the amount shown for the period indicated, provided that the amount so deducted shall be to the affiliate(s) designated. I understand this allotment authorization must remain in effect for a minimum of 3 months.						
AFAS	\$							
AFEV	\$							
LEMAY	\$							
<b>TOTAL GIFT</b>	<b>\$</b>							
				SIGNATURE		SSN		

1024677

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CONTROL NUMBER

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# AF FORM 2561

IF DOING DIRECT DEPOSIT (PDP) FILL OUT SECTION B

AIR FORCE ASSISTANCE FUND				CONTROL NUMBER				
NAME (Last, First, Middle Initial)				ORGANIZATION AND EMAIL ADDRESS				
GRADE	DUTY PHONE	DATE						
IF CASH, COMPLETE SECTION A IF PDP, COMPLETE SECTION B			CHECK ONE:	AD	RET	ANG	RES	CIV
<b>A</b>			<b>B PDP</b>		MONTHLY ALLOTMENT	NUMBER MONTHS	TOTAL	
<b>CASH</b>  (Remember minimum allotment to any affiliates is \$ 1.00 per month) Allotments effective June 20 _____			AFV T595130	\$			\$	
			AFAS T598092	\$			\$	
			AFEV T560696	\$			\$	
			LEMAY T000270	\$			\$	
			<b>TOTAL PDP</b>					
AFV	\$	<i>I hereby authorize deductions from my monthly pay (not to exceed 12 months) beginning with effective date and in the amount shown for the period indicated, provided that the amount so deducted shall be to the affiliate(s) designated. I understand this allotment authorization must remain in effect for a minimum of 3 months.</i>						
AFAS	\$							
AFEV	\$							
LEMAY	\$							
<b>TOTAL GIFT</b>	<b>\$</b>							
				SIGNATURE		SSN		

CONTROL NUMBER  
**1024677**

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NON-DISCRETIONARY ALLOTMENT FROM CONTRIBUTION TO AFAF CAMPAIGN (CLASS 'F' ALLOTMENT)

CONTROL NUMBER

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# AF FORM 2561

BE SURE AND HAVE THEM FILL OUT WHERE THEY WANT THEIR DONATION TO GO TO

## AIR FORCE ASSISTANCE FUND

CONTROL NUMBER

1024677

NAME (Last, First, Middle Initial)			ORGANIZATION AND EMAIL ADDRESS						
GRADE	DUTY PHONE	DATE							
			CHECK ONE:	AD	RET	ANG	RES	CIV	
IF CASH, COMPLETE SECTION A IF PDP, COMPLETE SECTION B		<b>B PDP</b>		MONTHLY ALLOTMENT	NUMBER MONTHS	TOTAL			
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AFAS	\$								
AFEV	\$								
LEMAY	\$								
<b>TOTAL GIFT</b>	\$								
			SIGNATURE			SSN			

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NON-DISCRETIONARY ALLOTMENT FROM CONTRIBUTION TO AFAF CAMPAIGN (CLASS 'F' ALLOTMENT)

CONTROL NUMBER

PREPAID BY  
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# AF FORM 2561

PERSON DONATING MUST SIGN AND DATE

## AIR FORCE ASSISTANCE FUND

CONTROL NUMBER

1024677

NAME (Last, First, Middle Initial)			ORGANIZATION AND EMAIL ADDRESS					
GRADE	DUTY PHONE	DATE						
			CHECK ONE:	AD	RET	ANG	RES	CIV
IF CASH, COMPLETE SECTION A IF PDP, COMPLETE SECTION B		<b>B PDP</b>		MONTHLY ALLOTMENT	NUMBER MONTHS	TOTAL		
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			LEMAY T000270	\$			\$	
						<b>TOTAL PDP</b>	\$	
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AFAS	\$							
AFEV	\$							
LEMAY	\$							
<b>TOTAL GIFT</b>	\$							
			SIGNATURE			SSN		

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CONTROL NUMBER

PREPAID BY  
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# TIPS TO SUCCESS

- Face to face contact is the preferred method of asking for donations. Email should be a last resort
- Ask to speak at Commander Calls/Roll Calls
- Be prepared! – know what charities are encompassed in the AFAF
- If they have questions, try your best to answer them. If you can't find the answer, contact your GPO or IPO

# GPOs

- You are responsible for your Squadrons
- Suggest you have them turn their forms in to you by COB Thursdays so you can audit them
- 2561s are due to IPOs by 1400 Friday. Be prepared to sit for a bit. The forms/money will be audited with us

# KICK-OFF

- 20 Mar After Team McChord Run
- Plan is to have some tables set up
- Need volunteers to sit there and take donations
- Need people for the fruit
- Need someone to contact the Road Guard POC to ensure they keep the music going